**Myers Elementary**

**PTO Meeting 11/1/16**

1. Present:
	1. President: Kera Boaz
	2. Vice president: Kelly Langdon
	3. Treasurer: Shaundi Wooley
	4. Communications/Volunteer: Rhonda Steinmetz
	5. Hospitality: Hannah Holmes
	6. Secretary: Joy Dickinson
	7. Principal: Alan DeMeures
	8. Members at large: see sign-in list
2. Next steps from October meeting
	1. Amazon Smile – we are not eligible because we can’t take direct deposit and we are not a 501c3
	2. Cert Class – no free bag if you take the class. Kera has contacted the new Emergency coordinator from the district to get more information.
3. Update from Mr. D
	1. Cases of Chrome books – 5 boxes, 36 in each box – 14 computers to each student. This was a district wide purchase. Mr. Keizer works off of Google Classroom to work on homework and turn in digitally. This significantly increases computer time per student.
	2. Up to 537 students – two new teachers this year – helps with large 3rd and 5th grade classes.
4. Ms. Feetham
	1. Thanked PTO on behalf of all the teachers for all the hours that PTO puts in to make Myers better!!
5. Fundraising Update (Valerie Harris and Kelly Langdon)
	1. Jog A Thon funds raised – a $15,336 as of today. (Last year was $13k) Thank you gifts were given to volunteers that served all day and counted the money every day for two weeks!
	2. Jog A Thon Assembly – will be Thursday, 11/10. Awarding prizes to kids and the fun activities (e.g. pie in the face). PTO members are invited to come to the assembly.
	3. Movie Night – Friday, 11/4 at 6:30pm. Pizza, candy, water and popcorn will be sold. Volunteers are needed. Volunteers will be here at 4:30pm to help pop corn. Community event, technically a fundraiser. The movie rights were $150. So we would like to at least cover our costs. Collecting donations and a 50/50 raffle. Students must be accompanied by an adult. Flyer went home last week in Friday folders and the stickers will be on student’s shirts on Thursday. Rhonda to send email reminder, text reminder and facebook reminder. (Shaundi will remind Rhonda)
	4. Proposal: Can we establish a Fundraising Committee to help with Jog A Thon? Yes, send an email to the PTO list and put on the PTO board and raise during spring meetings.
	5. Mo Maurer will give contact information for webmaster to Kera Boaz so we can get a link to the Myers
	6. Can we send out information on how to access A to Z kids and Raz Kids?
6. Hospitality Update (Hannah)
	1. Conferences: What time do we want food for conferences? Mr. D says that many teachers eat dinner early. Food should be ready by 4pm. Food should be set up in teacher’s room downstairs.
	2. Will there be 30 teachers present? Yes
	3. Three faculty member birthdays last month and three this month. Teachers thanked PTO that we recognized their birthday.
7. Financial Update (Shaundi Wooley)
	1. Last year’s profit $17,900
	2. Starting budget $29,200
	3. This year’s expenses $20,180
		1. School Enrichment Expenses $18,650
		2. PTO Operations $1,130
	4. Proposal to have officer’s attend teachers meeting
		1. Shaundi asked Mr. D if PTO officers can attend teacher meetings. Mr. D said yes.
	5. Proposal to email PTO newsletter to Myers parents
		1. Shaundi asked Mr. D if we can send an email to all parents with PTO meeting dates and basic information? Mr. D said yes.
	6. Reader board proposal: Can we change Reader Board flyer to parents to read “Minimum donation $1, suggested donation $5”
		1. Vote: 16 yays, 0 Nays – motion passes.
	7. Proposal Teacher Reimbursement
		1. Teachers put receipts in PTO box and then a check would be in their box.
		2. Leticia used to keep track of the PTO funds.
		3. Shaundi suggests to have a reimbursement form for teachers to staple receipts to. The form goes in the PTO box, Shaundi approves, then send to Office Manager to cut check.
		4. Shaundi presented the form the teacher’s will fill out.
			1. Mr. Keizer asked if the teachers have to submit within the 60 days timeframe. Kera, Shaundi and Alece all said yes the 60 days.
		5. Do we remind teachers of how much they have left in their account?
			1. Shaundi will remind teachers how much they have to spend.
			2. Also, Shaundi can remind during a teacher’s meeting.
		6. Vote on the form: Should we add a form for teacher reimbursement?
			1. Vote: 16 yays, 0 nays, motion passes.
	8. Proposal to publicly post the Myers Budget
		1. Pros: parents need to know what PTO support. Posting the budget can start a conversation and Stir up feelings and hopefully get more parents involved.
		2. Cons: too much financial information can be overwhelming. We don’t want parents to contact the treasurer and complain about how much is being spent on different categories. If parents want to have input on the budget line items, they need to come to the meeting.
		3. Can we use the tree image in a new way to show the budget in a positive way?
		4. Why don’t we know what the balance from last year? The office manager changed over. Those files are on an encrypted drive and Leticia will be coming to meet with Alece to resolve that issue.
		5. Mo Maurer – historical two years ago PTO had a reserve of $45k that they had never spent. Then when they left they spent it down to less than $5k. So over the last two years when the budgets were set the PTO members voted to spend down each year. We haven’t set the budget over what we have. There is a desire is to spend the money so that it benefits kids while they are at Myers.
		6. Pie chart with percentage that shows where all the dollars go:
			1. Field trips, assemblies
			2. Put the line “Contact me if you want to see the full budget” on the flyer
		7. Proposed budget changes expenses
			1. Need a new 12-key calculator = $20
				1. Kelli Summer donated $20 for the calculator
			2. Sweatpants for clothes closet = $75
				1. Clothes for kids to change their pants when they have an accident or rip their pants.
				2. We can buy pants for $5 each at Walmart.
				3. Dollars will come out of current PTO operations
				4. Vote: 16 Yays or 0 Nays – motion passes
				5. What about donating clothes? Yes, if they are in good shape. But we don’t want to do a wide call for clothes, it would be too much to manage.